



# EAST GOSCOTE PARISH COUNCIL

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The next meeting of the East Goscote Parish Council Staffing Committee will take place on **Tuesday 18th June 2024** commencing at **1.30pm in the Parish Council offices**. If you are unable to attend please inform the Chair at the earliest opportunity.

## AGENDA

1. Apologies for absence
2. Declarations of Interest
3. To pass the following resolution in accordance with standing order 3v:  
"That, in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded and they are instructed to withdraw"
4. To Confirm the minutes of the last meeting (May 24)  
Matters arising from the minutes of the last meeting
5. 6-month informal employee/staff discussions - feedback
6. Introduction of a holiday request form and or change of days/hours form.
7. To approve updated terms of reference
8. To review the Deputy Clerks job description and salary after completing the CILCA course
9. Urgent items by permission of the Chairman
10. Next meeting date

*L Pizer*

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11<sup>th</sup> June 2024