

EAST GOSCOTE PARISH COUNCIL

**ACTION PLAN:  
April 2024 – March 2025**



Approved by Full Council at the Parish Council on Monday 11<sup>th</sup> March 2024.

Signed: .....

Chair

Signed: .....

Clerk

East Goscote Parish Council has set out its aims and objectives for the forthcoming year, based on the agreed works to be carried out at its budget planning meeting on 28<sup>th</sup> November 2023 and supplementary council meetings.

**Aim: To provide high quality services and support the needs of the community, while recognising that this is only sustained by ensuring that the resources to do it are available.**

This will be achieved through the following actions during the financial year 2024/25:

Objective	Strategy	Completed By	Budget Heading	Completion Date
<b>POLICY AND FINANCE</b>				
Ensure compliance with the law and maintain good financial practices	Complete internal and external audits, and AGAR within required timeframes.	Clerk / RFO, Chair	Admin / Audit / Office	July 2024
Ensure compliance with the law regarding all meetings of the Parish Council	Agenda summons to be sent to councillors within the required timeframe. Minutes to be signed and kept.	Clerk, Deputy Clerk	Admin / Audit / Office	On Going
Continue to offer training to staff and councillors	Research and book training as appropriate.	Clerk, Deputy Clerk	Training / Councillor Expenses	On Going
Ensure all council seats are filled	Recruit new councillors through advertising and co-option. Comply with any election requirement from CBC.	Clerk, Deputy Clerk	Admin / Audit / Office	On Going
Create a gov.uk domain	Update the domain to gov.uk in line with recommended good practice.	Clerk, Deputy Clerk	Admin / Audit / Office	December 2024
<b>COMMUNITY ENGAGEMENT</b>				
Contribute to the production of the village magazine	Annual donation.	Clerk	Long Furrow Production	Feb 2025
Continue to support the Village Hall as Custodian Trustee	Financial contribution to the charity and sign off the accounts at the end of the financial year.	Clerk, Deputy Clerk, Chair	Village Hall	May 2024

Christmas Events	Arrange a Christmas afternoon tea event for the elderly. Purchase Christmas gifts for the library Santa event.	Clerk, Deputy Clerk, Councillors	Village Event	December 2024
Collaborative Working	Continue to work alongside the Library, Greener Goscote, other local parishes etc. for the benefit of East Goscote.	Clerk, Deputy Clerk, Councillors	N/A	On Going
Comment on all planning applications which fall within or impact on the Parish	Discuss at full council meetings and respond as appropriate.	Clerk, Deputy Clerk, Councillors	N/A	On Going
Engage with the community, including parishioners, local businesses, and community groups	Maintain the Parish Council Website. Advertise on noticeboards. Utilise social media as appropriate.	Clerk, Deputy Clerk	Website Costs	On Going
Continue to offer football pitches to various teams.	Manage the 4 football pitches for use by senior and junior teams. Continue to investigate the possibly of a long-term lease.	Clerk, Deputy Clerk, Councillors, Caretakers	N/A	August 2024 / On Going
Listen, investigate, and respond to issues identified by parishioners	Opportunity for members of the public to visit the Council Office during opening hours or attend council meetings to raise concerns. Issues raised to be discussed at full council meetings and respond accordingly. If appropriate signpost to the correct person / organisation for resolution / further progression.	Clerk, Deputy Clerk, Councillors	Dependant on issue raised	On Going
<b>VILLAGE MAINTENANCE AND DEVELOPMENT</b>				
Maintain, improve, and promote the use of recreation grounds and open spaces	Continue to maintain play equipment, football pitches, etc.	Clerk, Deputy Clerk, Councillors, Caretakers	Play Equipment, Playing Field Sundry, Mowing Contract	On Going
Maintain and improve the Pavilion	Continue to maintain the Pavilion. Investigate costs and grant funding to refurbish the building, including the roof.	Clerk, Deputy Clerk, Caretakers	Pavilion	On Going / November 2024

Tennis Court	Cleaning and Repainting required. Introduce annual membership.	Clerk, Deputy Clerk, Councillors, Caretakers	Tennis Court	April 2024
Council Van	Continue to add funds to replace the Council van	Clerk	New council van (ring fenced)	April 2024
<b>BIODIVERSITY</b>				
Consider declaring a Climate Emergency	Include on an agenda to discuss and evaluate the benefits of declaring a Climate Emergency.	Clerk, Deputy Clerk, Councillors	N/A	July 2024
Encourage Public Engagement	Update the Nature and Wildlife page of the website and utilise social media where appropriate. Offer community events such as guided walks, homes for hibernators, tree planting. Encourage increased walking and cycling within the village.	Clerk, Deputy Clerk, Councillors	Apply for Grant Funding for events	On Going
Continue to enhance the Long Furrow Wildlife Verge	Maintain the verge in line with agreed procedures and recommendations from the Wildlife Audit.	Clerk, Deputy Clerk, Councillors, Caretakers	Planting / Environmental Improvements, Spring Bulbs / Flower Beds	On Going
Trial new wildflower areas in response to Wildlife Audit	Trial reduced mowing and wildflower planting at Lilac Way and The Meadows. Install explanatory signage and inform residents in the vicinity.	Clerk, Deputy Clerk, Councillors, Caretakers	Planting / Environmental Improvements, Mowing Contract	Review at the end of mowing season.
Continue to offer the Recycling Centre	Working in partnership with Greener Goscote, maintain and promote the recycling centre.	Clerk, Deputy Clerk, Councillors	Planting / Environmental Improvements	On Going
Consider funding Wildlife Audit Recommendations	Work with third parties / other authorities to try to obtain funding for biodiversity projects as suggested in the wildlife audit.	Clerk, Deputy Clerk, Councillors	Apply for Grant Funding	On Going