

<b>EAST GOSCOTE PARISH COUNCIL</b>
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Minutes of a full Council Meeting held on Wednesday 8<sup>th</sup> June 2022 at 6.30pm in the East Goscote Village Hall.

Present:

Cllr D Cannon	Cllr V Oakes
Cllr C Tate	Cllr R Axon
Cllr N Shivers	Cllr Gerrard (Part)
Mrs L Pizer (Clerk)	Mrs C Turlington (Admin)

22/033 **Matters arising from the Public (Meeting Adjourned)**

None

22/034 **Apologies for absence:** Cllr Mousley, Cllr Needham, Cllr Poland

22/035 **To report any declarations of interest:** Cllr Cannon re the Long Furrow Magazine, Library and Greener Goscote, Cllr Shivers regarding the Village Hall, Cllr Gerrard re Planning.

22/036 **To confirm the minutes of the last full council meetings held on 18<sup>th</sup> May 2022**

The minutes of the meetings held on 18<sup>th</sup> May were agreed as a true and accurate record of the proceeding. The confidential minute for 22/029 Staffing Matters has not been received – **the Clerk will ask Cllr Needham to construct this.**

22/037 **Matters arising from the Minutes**

- 21/205 – Cllr training dates – Cllrs Axon and Mousley still not arranged – dates to be sent again to Cllrs Axon and Mousley
- 22/009 – Speeding / Parking Issues – there has been no update from Cllr Needham although the Clerk advised that the deadline for comments regarding the Schools Streets Initiative has passed. Cllr Gerrard suggested contacting Highways and the Chief Constable. Cllr Axon suggested liaising with other local councils to speak to LCC regarding a 20mph limit throughout the village at all times. **RESOLVED to contact Cllr Poland to chase up the Camera Enforcement Vehicle in the first instance and that Cllr Shivers will form a working party to consider the suggestions and put a proposal forward for the next meeting.**
- 22/010 – An invoice has been received for the Naturespot website for 2022.
- 22/012 – TSB cheque signatories still to be organised – the Clerk advised she will obtain hard copies of the forms and that Cllr Axon will attend a branch to sign the paperwork.
- 22/021 – The pitch allocations were agreed, and the clubs have been informed. We have received the keys and arranged managers meetings for August 25<sup>th</sup>.
- 22/026 – Safety Surfacing for Lilac Way was ordered on 19<sup>th</sup> May we await an installation date.
- 22/030 – The Headland – tree inspection – **Cllr Axon has investigated and will report to LCC**

22/038 **Matters arising from the Police**

The police were absent from the meeting and a report was received, with no crime reported this month. **The Clerk is to request their presence at the next meeting.**

22/039 **County Councillor's Report**

Cllr Poland emailed all Councillors with a written report prior to the meeting. Topics covered were: -

- The Solar together scheme
- The new Chairman of Leics County Council – Mr Kevin Feltham

22/040 **Borough Councillor's Report**

No report received.

22/041

**Reports from Reps on other Committees**

**VHMC** – The village hall has not met since our last meeting. The AGM will be held on 14<sup>th</sup> June.

**LONG FURROW** – The latest edition is on our website. The deadline for the next edition is 1<sup>st</sup> July. Cllr Axon proposed including a progress report as part of the Council News to provide an update on the housing development. Also, to be included in the next edition are some photographs of the Jubilee and Circus events.

**RESOLVED that Cllr Axon will draft and circulate a progress report to consider.**

**PAV & PLAYING FIELD** – Playground checks have been conducted by Councillor Tate. The new tarmac on Lilac Way is lifting again. Cllr Axon agreed to have a look to see if there are any obvious tree roots. The Clerk advised that the pole has been replaced on the basket swing but as there is still a lot of movement, she has sent a video to the Managing Director of Play Quest, and he has agreed to send a team to look at this.

**NEIGHBOURHOOD WATCH** – No report

**TREES** – The Clerk advised the council that the 3.5-year professional inspection was due. This can be carried out in the next two months (whilst in leaf) at a cost of £390.00.

**RESOLVED to arrange our tree survey.**

Cllrs Axon and Cannon are looking at moving some of the trees in the Green Canopy during the winter month.

Cllr Shivers mentioned there are some low hanging branches on the trees near the pub. **Cllr Axon to investigate and prune as necessary or inform LCC if they belong to them.**

**CIRCUS 2022** – Cllr Shivers met with James Town to give keys on Monday. The area has been marked out and the big top is being erected on Wednesday evening. Ticket sales have been slow but hopefully the village will support it at the box office. Cllr Shivers will check the area on Sunday evening.

**CLIMATE CHANGE** – A report was circulated for Councillors. **Cllr Cannon advised he will be holding an A.G.M. for Greener Goscote soon**, this is likely to be held virtually over Facebook.

Cllr Gerrard left the meeting.

**JUBILEE EVENT REPORT** – The event was an enormous success and well attended, although the weather could have been better. We have had quite a few residents requested photographs. The band did not play the two one-hour slots as requested, and in future it was agreed that all bookings should be made via the office to ensure that our requests are clear. Thanks to everyone involved in the arrangements and providing a wonderful day for our village. It was agreed to place an article and pictures in the next Long Furrow. Cllr Mousley raised an exceptional £222.99 for LOROS during the event.

**EMERGENCY RESILIENCE UPDATE** – **Cllr Cannon is calling a meeting of the group.**

**SCHOOLS – SPEEDING AND CONGESTION UPDATE** – discussed under matters arising. **Clerk to query if Cllr Needham wrote to Cllr Poland and the School.**

22/042

**Proposed Accounts**

Accounts to the sum of £5583.23 were accepted by the Council. The bank reconciliation and relevant statements were checked along with the invoices and signed off by the Chair and Vice Chair.

22/043

**Correspondence**

A list of correspondence received was given out to all Councillors present.

- Update from Cllr Poland on the Highways fund – a pedestrian crossing was discussed, and it was noted that this be under discussion when the reserved matters application arrives.

- Two residents have applied to be co-opted – this will be considered at the next meeting.
- Hedgehog Highway project – **Cllr Cannon to investigate this and complete a proposal form if necessary.**
- Letter re flags – thank resident – the issue was rectified.
- Letter re cars on verge – as this is County Council land, the Clerk is to respond asking if the resident would like her to forward to the County Councillor.
- Letter re recycling area damage – Cllr Cannon has contacted Smurfit Kappa to make them aware of this. **RESOLVED that Cllr Cannon would barrier the area before arrival.** The Clerk to write to the resident to explain this and that at present the Parish Council cannot prove the company caused the damage.
- Letter re weeds – the Clerk has replied advising the resident of the dates for weed spraying on the LCC website.

- 22/044 **Planning Matters – Comments on the local plan presentations**  
**Cllrs Axon, Cllr Cannon, and Cllr Needham to email bulleted notes to the Clerk for distribution to all Cllrs before 30<sup>th</sup> June.**  
P/22/0702/2 – Single storey side and rear extension to 13 Fletchers Way, East Goscote. – Resolved No Objections.
- 22/045 **Completion of the Annual Return**  
**a) Review effectiveness of the Internal Audit**  
Resolved that the comments of the Responsible Financial Officer be noted and the Council, having reviewed the effectiveness of the system of internal audit, approves the current arrangements. The Statement on Internal Control, for the year ending 31<sup>st</sup> March 2022 will be signed by the Council Chair.  
**b) To consider the internal audit report**  
The Summary Internal Audit report was sent to all Councillors.  
Recommendations were:  
  1. Leave the agendas on the website long term – this has now been actioned
  2. Include a review date on the Standing Orders – to be actioned (July)
  3. Details of all the invoices should be listed in the agenda/minutes. It was agreed that the proposed accounts (appendix) could be included with the minutes when put on our website.
  4. Publish the Risk Assessment on our website. Will be actioned.
- The Report was noted and received.
- 22/046 **Approval of the Statement of Assurance (Section 1)**  
Resolved that the statement of assurance be approved and will be signed by the Council Chair.
- 22/047 **Approval of the Statement of Accounts (Section 2)**  
The annual accounts contained in the annual return for the period ending 31<sup>st</sup> March 2022 were approved and will be signed by the Council Chair.
- 22/048 **Approval of our Asset Register**  
The Clerk issued the asset register listing values along with insurance values, in year additions and disposals.  
The Council approved the register and the Chair signed it.
- 22/049 **Approval of Risk Assessment and Management Policy**  
The Clerk provided the council with the risk assessment policy  
The Council approved the policy which was signed by the Chair.
- 22/050 **Approval of our Risk Register**  
The Clerk issued the risk register which details all items which have any risk, and when they were last reviewed. The Council approved the risk register.

- 22/051 **To consider adopting the new Code of Conduct and confirming training dates.**  
**RESOLVED to adopt the new code.** Cllr Axon abstained. **A training date of Thursday 21<sup>st</sup> July 12.00 noon – 2.00 p.m. was agreed** with a further evening date to be confirmed in due course for those unable to attend.
- 22/052 **Christmas events 2022 – to consider new lights to the roof apex/Santa event/Elderly event**  
Changing the lights for LED'S – the Clerk is to get quotes for the next meeting.  
Events – Cllr Mousley has expressed an interest in organising Christmas events and it was agreed to defer this to the next meeting when he is in attendance.
- 22/053 **Hedge – to consider purchasing and planting hedge for Lilac Way**  
Cllr Axon proposed a 7-metre hedge to be installed at Lilac Way. **RESOLVED to put a temporary barrier in place** and add to the September agenda for further discussion.
- 22/054 **Prosperity Fund – to discuss our proposed project**  
Cllrs Cannon, Oakes, and Tate met to look at the application for funds from the prosperity fund.  
A quote had been received for a purpose-built sports pavilion but that was in the region of one million pounds. As the deadline for this is Sunday 12<sup>th</sup> June, it was **RESOLVED to give delegated powers to** Cllrs Cannon, Cllr Tate, and Cllr Oakes work **to send the proposal** for a Pavilion upgrade/build.
- 22/055 **Pavilion Goalstore – to discuss remedial works**  
Cllr Shivers advised that the reason the breeze blocks have come away from the wall is that there are too many posts to hang, including various sizes for different teams. He is arranging to meet with a builder and will report back. Next agenda
- 22/056 **Review of Council policies**  
The Clerk issued all Councillors with the list of Council policies. Several of these need to be reviewed and possibly updated. **It was RESOLVED that the Admin Assistant will review these with assistance from Cllrs Cannon, Cllr Oakes, and Cllr Shivers.**
- 22/057 **Staffing Matters (No public present)**  
The Clerk has received quotes for both a CCTV camera for the council office door, with a panic button, and an alarm system. The CCTV cost is £106. Cllr Tate has offered a TV monitor (£20) to be put on a bracket (approx. £20). **It was RESOLVED to proceed with this.** The alarm system is £565.96, and it was agreed that additional quotes are sought and factoring in ongoing maintenance is discussed. To be added to the next agenda. Cllr Tate agreed to join the committee and a date for the next meeting is to be arranged.
- 22/058 **Maintenance**  
The caretaker has concreted the Village Green Gate.  
A litter bin near the bus shelter on Broome Avenue needs repairing – the Clerk will contact CBC.
- 22/059 **Items approved for Expenditure**  
Tree Inspection, CCTV camera for office, TV monitor and bracket.
- 22/060 **Urgent items by permission of the Chairman**  
Cllr Cannon has circulated an email regarding a meeting he has had with Martin Field from East Midlands Community Led Housing, who would like to arrange a village presentation to also include Queniborough and Rearsby. To be added to the next agenda.

Date of next Meeting: **Wednesday July 13<sup>th</sup>, 2022, at 6.30pm**

It was agreed that the meeting in August will be postponed (summer recess) unless an emergency meeting is required for any reason. Delegated powers given to the Finance Committee to sign August accounts and ratify at September's meeting.

The Meeting closed at 9.30pm

L Pizer 9<sup>th</sup> June 2022