

<b>EAST GOSCOTE PARISH COUNCIL</b>
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Minutes of a full Council Meeting held on Wednesday 12<sup>th</sup> June 2019 at 6.30pm in the Village Hall.

Present:

Cllr J Malpus	Cllr L Needham
Cllr R Merry-Howe	Cllr M Nelson
Cllr Duffy	Cllr D Cannon

1 member of the public

- 19/044     **Co-option of New Members**  
Voting took place and Mrs Michelle Nelson was voted onto the Council. The Declaration of Acceptance of Office was signed by Cllr Nelson and the Register of Members' Interests' must be signed and returned to Charnwood Borough Council within 28 days.
- 19/045     **Election of Vice Chairman**  
Cllr Duffy was elected as our Vice Chairman and duly signed the declaration of acceptance of office.
- 19/046     **Matters arising from the Public (Meeting Adjourned)**  
The member of the public said that brown bins which are serviced by Charnwood had reduced for 2018/19 by 2360 possibly due to the rise in cost. He asked the Borough Councillor to establish if the cost of fly-tipping had increased from 2017/18-2018/19. The speedwatch committee were asked to consider the installation of 30mph signs with the picture of a speed camera around the Long Furrow and Melton Road. Cllr Merry-Howe will make enquiries as to the cost of the signs and if this is something that LCC would approve of.
- 19/047     **Apologies for absence:** Cllr Webbon was absent due to family holidays. Cllr S Gerrard for personal reasons and Cllr Poland who was at another meeting.
- 19/048     **To report any declarations of interest:** Cllr Malpus re library, Long Furrow Magazine and Christmas event, Cllr Needham re the library, Cllr Cannon re the Long Furrow Magazine, Cllr Merry Howe re the afternoon tea event and Cllr Duffy re the Village Hall and Neighbourhood Watch.
- 19/049     **To confirm the minutes of the last full council meetings held on 15<sup>th</sup> May 2019**  
The minutes of the meetings held on 15<sup>th</sup> May were agreed as a true and accurate record of the proceedings.
- 19/050     **Matters arising from the Minutes**  
19/017 – Retiring Councillors have been sent a gift and thank you card.  
18/227 – Cllr Needham confirmed that the meeting regarding the community response plan would be held on 17<sup>th</sup> June at 6.30pm in the library. Details will be issued on the parish app.  
19/021 – Cllr Needham confirmed that Mrs Measures would manage the Neighbourhood Watch facebook page on our behalf.  
19/025 – Cllr Duffy confirmed that she would be our LRALC and Neighbourhood Watch Rep.  
19/034 – SERCO commenced the business waste collection for the council on Monday June 3<sup>rd</sup>. A new 1100 litre bin has been received. Cllr Cannon felt that the bin requires a lock to prevent households from disposing of their waste in our bin. We will investigate if a lock can be fitted. We are still to settle our account with Bakers Waste.  
18/264 – Cllr Gerrard has confirmed that she has had contact with a local electrician who is willing to fit the defibrillator at the pavilion free of charge.

19/040 – The Chairman has reviewed the standing orders and confirmed that no changes are necessary at this time.

19/051 **Matters arising from the Police**

The police were absent from the meeting and no report was received.

19/052 **County Councillor's Report**

Cllr Poland emailed all Councillors with a written report prior to the meeting. Topics covered were :-

- Mandatory school “Keep Clear” signs. A public consultation is currently underway on whether to make the yellow “keep clear” signs legally enforceable. The consultation closes on 26<sup>th</sup> June.  
Cllr Needham said that she was concerned about the dangerous parking on Ling Dale outside the Church, rear School entrance. It was noted that this land belongs to the church although the LCC have an agreement to use the land for the school and library. Cllr Malpus will speak with Reverend Day to establish any details about the land and the agreement.
- New plan to support people with disabilities launched. “The whole life disability strategy” launched in May.
- Agency to speed up adoption for children in care. A new partnership will offer children in care across the East Midlands the stability and security they need to achieve their potential. The launch of Adoption East Midlands will transform the lives of children and their adoptive families.

19/053 **Borough Councillor's Report**

Cllr Needham emailed all Councillors a report prior to the meeting. Topics covered were:-

- Training at Charnwood Borough Council
- The Green Party Conference
- Cllr Needham has been appointed onto two committees:- “Appeals and reviews” and “Housing, planning, regeneration and regulatory services scrutiny committee”
- The Gladman Appeal
- Resident queries/cases
- Members Grants scheme
- Borough Councillors Surgery – First date is Sat 29<sup>th</sup> June 10-12am in the library.

Cllr Merry-Howe said it was very nice to receive an informative Borough Councillors report.

19/054 **Reports from Reps on other Committees**

**VHMC** – The village hall AGM was held on Monday June 3<sup>rd</sup>.

Cllr Duffy was elected as Chairman.

The hall has had an excellent year with many improvements including the roof, kitchen and solar panels. Bookings are good and finances are healthy.

The committee are now working on future projects which include a new front door, a new boiler and possibly a door into the toilets from the Council offices. The next meeting will be held on September 19<sup>th</sup>.

**LONG FURROW** – The next Long Furrow will be delivered to every household and every business to mark 50 years of the community newsletter. The deadline for articles is July 1<sup>st</sup>. The committee have agreed to increase the number of pages from 16 – 20 and the cost of this will be covered by advertising.

**PAV & PLAYING FIELD** – Playground checks were completed by Cllr Merry-Howe.

**NEIGHBOURHOOD WATCH** – Cllr Duffy is setting up her email address group for Neighbourhood watch messages.

**TREES** – no reports this month.

**LIBRARY** – The library AGM was held on Wednesday 29<sup>th</sup> May. Cllr Malpus was elected as Chairman and L Pizer elected as Treasurer. The summer reading scheme will be held this summer and the Fundraising committee are working on events for the Autumn and Christmas time.

**CHRISTMAS EVENTS:**

The library committee have agreed to hold the Santa event again this year at the same time as the church tree festival. This will be Friday December 6<sup>th</sup>. Sticker books will be given out as gifts as there are some left. It was agreed to order a further 80 sticker books. **RESOLVED** to allocate a maximum of £80 for Santa gifts.

Afternoon Tea event for the elderly of the village (Budget £500) – This will be held on Saturday 14<sup>th</sup> December for over 65's. **RESOLVED** to approve the budget of a maximum of £500

**PARISH APP** – Total downloads were Android 282, Apple 464. Total website page views (last 12 months) 5917.

**SPEEDWATCH** – Cllr Merry-Howe has completed the necessary registration forms and is currently asking for volunteers. He confirmed that the scheme would take place between 14<sup>th</sup> September and 27<sup>th</sup> September. Volunteers need to be identified and prior to commencing the training, they need to sign an agreement. To date there are 3 confirmed volunteers and 3 possible volunteers. A minimum of 6 is required. It was agreed that we would advertise for help on the website, Long Furrow and app.

19/055

**Proposed Accounts**

Accounts to the sum of £3789.40 were accepted by the Council. Advice has been taken regarding the publishing of our accounts and the Clerk confirmed that she will be listing expenditure over £100.00 without salaries, NI, PAYE and pensions contributions for data security. Cllr Merry Howe said that details of all contractors should also be kept confidential.

19/056

**Correspondence**

A list of correspondence received was given out to all Councillors present.

- Annual Parish Liaison event – July 8<sup>th</sup> – Cllr Malpus and Cllr Needham may attend along with the Clerk.
- Planning Training – Cllr Gerrard will attend on 25<sup>th</sup> July 1-3pm

19/057

**Planning Matters**

- a) To discuss who is speaking at the Gladman Appeal on 18<sup>th</sup> June at 10am.

**Resolved** that Mr J Malpus would speak on behalf of the Parish Council along with Mr Axon, a meeting will be arranged beforehand to discuss this.

Cllr Needham will speak as Borough Councillor

19/058

**Completion of the Annual Return**

- a) **Review effectiveness of the Internal Audit**

**Resolved** that the comments of the Responsible Financial Officer be noted and the Council, having reviewed the effectiveness of the system of internal audit, approves the current arrangements. The Statement on Internal Control, for the year ending 31<sup>st</sup> March 2019 was signed by the Council Chairman.

**b) To consider the internal audit report**

A very comprehensive report was given to the council which included internal audit compliance testing, internal audit procedure and the report. There were four levels of opinion, the best being “good”. The auditor felt that we have “good” controls in place, and overall the accounts and other records are maintained to a very satisfactory level which reflects the quality and standard of the work applied

Recommendations were:

“That the reports receiving from both the internal auditor and the external auditor are presented to Council for consideration and actions to be taken are minuted”

The Report was duly signed as received. The Finance Committee have all received the full report, and all Councillors are in receipt of the Summary internal audit report.

19/059 **Approval of the Statement of Assurance (Section 1)**

Resolved that the statement of assurance be approved and signed by the Council Chairman.

19/060 **Approval of the Statement of Accounts (Section 2)**

The annual accounts contained in the annual return for the period ending 31<sup>st</sup> March 2019 were approved and signed by the Council Chairman.

19/061 **Approval of our Asset Register**

The Clerk issued the asset register listing values along with insurance values, in year additions and disposals.

The Council approved the register and the Chairman duly signed it.

19/062 **a) Approval of risk assessment and management policy**

The Clerk provided the council with the risk assessment policy

The Council approved the policy which was signed by the Chairman.

**Resolved** it will be reviewed again in June 2020.

**b) Approval of our Risk Register**

The Clerk issued the risk register which details all items which have any risk, and when they were last reviewed. The Council approved the risk register.

19/063 **Lease update between the Council/Charnwood and the Scout Group.**

The Scout lease working party held a meeting with members of the scout committee on Friday 24<sup>th</sup> May. Both parties agreed that the lease in its’ current format would be signed off; however, the scouts would like to add the area to the rear of the scout hut to the lease in the future.

We now have a copy of the signed and registered lease between ourselves and Charnwood Borough Council.

19/064 **To consider a donation to the Community Library (Cllr Malpus and Needham left the room whilst discussion took place)**

RESOLVED to purchase dog bags for the library to sell to raise funds. Any remaining balance from the £1000 donation to be paid direct to the library at the end of the financial year. It was stated that for the financial year 20/21 we will ask the library for details of active users of the library for the last 3 years.

19/065 **To consider comments in relation to the A46 expressway**

Cllr Webbon issued comments for all Councillors to consider prior to the meeting.

RESOLVED that Councillors would email the clerk with their suggested changes. A list of recipients was agreed.

- 19/066     **Update re replacement of the graffiti wall**  
Our mowing contractor has made a claim through his insurance company and is awaiting quotes to re-build the wall. Quotes are being obtained. To date we have two quotes to rebuild the wall on the existing foundations. We also looked at an alternative games wall which was too expensive. RESOLVED to forward the quotes to the contractor to request the insurance company to pay for the rebuild as it was.
- 19/067     **To consider funds towards a second defibrillator following a £1000 donation**  
At the meeting in May Cllr Gerrard stated that she had received a donation of £1000 towards a village defibrillator and asked the Parish Council to fund the remaining balance. On two occasions the Clerk has written to Cllr Gerrard to ask for further information, unfortunately this information has not been forthcoming. RESOLVED that the clerk will put on a future agenda when the information has been supplied in writing.
- 19/068     **Staffing Matters (Confidential)**  
See confidential minute
- 19/069     **Marking the death of a Senior National Figure (Confidential)**  
See Confidential minute
- 19/070     **Maintenance**  
Fleury Court/Ling Dale wall – seems to be deteriorating. Cllr Needham will ask Charnwood Housing to investigate this.  
Ling Dale Lodge – The cuttings from the hedge remain dumped on Council land. The Clerk will write to Mr Nunn requesting that these be removed as soon as possible.  
Black Charnwood Litter bin on the Brook bus shelter has been damaged – report to Charnwood.
- 19/071     **Items approved for Expenditure**  
£80 - sticker books for the Christmas event  
£500 for the Afternoon Tea Event  
£1000 donation to the Library
- 19/072     **Urgent items by permission of the Chairman**  
None

Date of next Meeting: **Wednesday July 10<sup>th</sup> 2019 at 6.30pm in the Village Hall**  
**Apologies from Cllr Needham**

It was agreed that the meeting in August will be postponed (summer recess) unless an emergency meeting is required for any reason. Delegated powers given to the Finance Committee to sign August accounts and ratify at Septembers meeting.

**The following meeting will be held on September 11<sup>th</sup> 2019**

The Meeting closed at 8.30pm

L Pizer  
13<sup>th</sup> June 2019