

<b>EAST GOSCOTE PARISH COUNCIL</b>
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Minutes of a full Council Meeting held on Wednesday 06<sup>th</sup> June 2018 at 6.30pm in the Village Hall.

Present:

Mr J Malpus	Ms L Needham
Mrs S Gerrard	Mr R Merry-Howe

Cllr J Poland  
4 members of the public

- 18/052     **Presentation to Sally Lander**  
Apologies were received from Ms S Lander as she was unable to attend the meeting, so the presentation would be deferred to July's meeting.
- 18/053     **Co-Option of New Members**  
Voting took place and Mrs Helen Measures and Mr Martin Webbon were voted onto the Council. Thanks were given to the other member of the public who had shown interest in the position of councillor. The Declaration of Acceptance of Office was signed by both new Councillors and the Register of Members' Interests' must be signed and returned to Charnwood Borough Council within 28 days.
- 18/054     **Matters arising from the Public (Meeting Adjourned)**  
A resident came to the meeting and spoke to the Council regarding planning P/18/0709/2 and the latest reports that had been added to the website. The archeological report made very interesting reading and they had contacted the author of the report to ask if a copy could be kept in the Library for general reading. The Chairman thanked the resident for all his hard work. It was agreed that comments be sent to Charnwood Borough Council on our behalf.
- 18/055     **Apologies for absence:** Ms Cathy Duffy, Mr Mehmet Gonulalan & Mr Kevin Preston. Cllr Elaine Garner was absent, but no written apologies received.
- a) A letter of resignation has been received from Cllr Castle dated 14<sup>th</sup> May. Councillors agreed to thank Cllr Castle for her 3-year service with a bouquet of flowers.
- 18/056     **To report any declarations of interest:** Cllr Malpus re library, Long Furrow Magazine, dog bags and Christmas event, Cllr Merry-Howe re Pavilion & Playing Field and dog bags, Cllr Needham re the library and Cllr Gerrard regarding the planning matter P/18/0709/2.
- 18/057     **To confirm the minutes of the last full council meetings held on 3/9<sup>th</sup> May 2018**  
The minutes of the meetings held on 3<sup>rd</sup> and 9<sup>th</sup> May were agreed as a true and accurate record of the proceedings.
- 18/058     **Matters arising from the 3<sup>rd</sup> May**
- 18/014 – Cllr Poland said that the sign has been ordered
  - 18/019 – Councillor emails are being organized after co-options are confirmed
- Matters arising from 9<sup>th</sup> May**
- 18/026 – The Borough Councillor was asked to supply information regarding the brown bins and this has been supplied and passed onto the resident. The Council will look at these figures again for 12 months' time

- 18/026 – the matter regarding the rise in violence has not yet been passed onto the police as they have not been seen around the village
- 18/029 – Neighbourhood Watch is now called East Goscote Neighbourhood Watch and has been advertised on the website and the App
- 18/029 – Trees; the oak tree is dead, so Coles will be contacted again.
- 18/032 – Cllr Duffy still to be added to the signatories
- 18/036 – Local Plan consultation – Cllr Preston sent in a letter to Charnwood BC
- 18/036 – Cycle path – no further information now
- 18/036 – The invitation to join the University of Exeter advisory group has been turned down due to lack of interest by the App Office
- 18/040 – the review of policies to be tabled at the July meeting
- 18/046 – Conditions of hire amended
- 18/051 – Cllr Preston has written to various organisations with regards to mowing/dead trees on the Rearsby Roses estate

18/059 **Matters arising from the Police**

The police were absent from the meeting.

18/060 **County Councillor's Report**

In May County Hall held their annual meeting and a new Chair was elected, Mr Ozzy O'Shea. It is a civic role as well as chairing full council meetings. There is a new Chief Fire Officer, Richard Taylor. He has been standing in since Christmas when the previous Fire Officer retired and was appointed last Friday (2<sup>nd</sup> June).

18/014 - The 30mph sign will be installed on Broome Lane and the 30mph sign with the Rearsby village name place will be changed and the speed limit removed.

Regarding the incident outside the nursery on Melton Road, Highways have been to look at the area and commented that it is difficult to put up signs as the cycle path is not wide enough. The lines do need repainting. He is looking into getting an official letter written to the Nursery reminding them that pedestrian's and cyclists have the right of way. The Nursery have trimmed the hedge back.

18/061 **Borough Councillor's Report**

The Borough Councillor is now a member of the Performance Scrutiny Panel and the Policy Scrutiny Committee; also, been made "Champion for the Elderly". The Scouts have applied for the Member's Grant Scheme.

18/062 **Reports from Reps on other Committees**

**VHMC** – AGM will be held on 13th June.

**LONG FURROW** – The next committee meeting will be held on June 12<sup>th</sup> and the main topic for discussion will be GDPR. The Long Furrow has been delivered to the shops.

**PAV & PLAYING FIELD** – Playground checks were completed by Cllr Merry-Howe.

**NEIGHBOURHOOD WATCH** – There has been a change in the name to the Facebook page to East Goscote Neighbourhood Watch.

**TREES** – no reports this month.

**LIBRARY** – Fish and Chip supper was held 1<sup>st</sup> June and 18 volunteers attended and those that could not attend will receive a small gift.

**CHRISTMAS EVENT** – The library committee have agreed to hold the Santa event again this year at the same time as the church tree festival. Sticker books will be given out as gifts as there are some left. It was agreed to order a further 50 sticker books.

**PARISH APP** – Total downloads were Android 237 (221), Apple 429 (425). Total website page views (last 12 months) 4568 (4445).

18/063 **Proposed Accounts**

Accounts to the sum of £4,221.84 were accepted by the Council.

18/064 **Correspondence**

A list of correspondence received was given out to all Councillors present.

- Illegal vehicle access Broome Lane being investigated
- P/18/0309/2 – 150 houses outline planning, Barkby Road – refused
- Brown bins – income 17/18 £990,331; 36,884 houses took part
- E/18/0153 – Unauthorised fence Long Furrow
- SLCC meeting 12<sup>th</sup> June at Syston TC
- Syston Cemetery, Millstone Lane – site visit planned with Syston Clerk
- Review of recycling bins across the Borough
- Letter from resident re copies of all minutes
- Friendship Club request for donation – next agenda

18/065 **Planning Matters**

- a) To discuss who is speaking at the Charnwood Committee meeting on 26<sup>th</sup> July with regards to the Gladman planning application – An email will need to be sent to the Planning Officer requesting a speaker's number. It is up to the Council how that is split. There can be up to four speakers on a planning application; objector, developer, parish council rep and borough councillor.

**Resolved** that Ms L Needham and Mr J Malpus would speak on behalf of the Parish Council.

**Resolved** that Mr Axon would liaise with KEGG to speak on behalf of the objectors.

- b) To confirm the press release – After much discussion, it was agreed that a Council representative would meet with Mr Axon and a member of KEGG to put together a press release which can be sent to the Loughborough Echo, Leicester Mercury and the Melton Times.

**Resolved** that Cllr Webbon, Mr Axon and a member of KEGG, and the Clerk would meet to put the press release together.

18/066 **Completion of the Annual Return**

a) **Review effectiveness of the Internal Audit**

**Resolved** that the comments of the Responsible Financial Officer be noted and the Council, having reviewed the effectiveness of the system of internal audit, approves the current arrangements. The Statement on Internal Control, for the year ending 31<sup>st</sup> March 2018 was signed by the Council Chairman.

b) **To consider the internal audit report**

A very comprehensive report was given to the council which included internal audit compliance testing, internal audit procedure and the report. There were four levels of opinion, the best being “good”. The auditor felt that we have “good” controls in place, and overall the accounts and other records are maintained to a very satisfactory level which reflects the quality and standard of the work applied. No recommendations were made by the auditor.

The Report was duly signed as received. The Finance Committee have all received the full report.

- 18/067 **Approval of the Statement of Assurance (Section 1)**  
Resolved that the statement of assurance be approved and signed by the Council Chairman.
- 18/068 **Approval of the Statement of Accounts (Section 2)**  
The annual accounts contained in the annual return for the period ending 31<sup>st</sup> March 2018 were approved and signed by the Council Chairman.
- 18/069 **Approval of our Asset Register**  
The Clerk issued the asset register listing values along with insurance values, in year additions and disposals.  
The Council approved the register and the Chairman duly signed it.
- 18/070 **Review of Standing Orders – to approve amendments**  
The amendments were noted and approved by the Council.
- 18/071 **a) Approval of risk assessment and management policy**  
The Clerk provided the council with the risk assessment policy  
The Council approved the policy which was signed by the Chairman.  
**Resolved** it will be reviewed again in June 2019.
- b) Approval of our Risk Register**  
The Clerk issued the risk register which details all items which have any risk, and when they were last reviewed. The Council approved the risk register. It was noted that GDPR Policies need adding to this register.
- 18/072 **To Confirm removal of unwanted cheque signatories**  
Despite previous attempts to remove cheque signatories that we must minute our decision to remove cheque signatories. There are 7 previous Councillors who need removing and these are; L Castle, B Allen, M Cadle, J Kyle, R Black, S Lander & M Loseby.  
**Resolved** to agree to remove 7 signatories.  
Discussion took place around having more signatories at the bank.  
**Resolved** to add Cllr Duffy and Cllr Needham to the signatories.
- 18/073 **Lease update between the Council/Charnwood and the Scout Group.**  
Charnwood BC are currently holding the process up. The lease ran out November 2017. Their legal department are not responding the Parish Council's Solicitor.
- 18/074 **Section 106 Funding – Spending choices**  
DWH are happy for the reallocation of the monies left over from the tennis court to other projects on the Jubilee Playing Fields/Pavilion. There has been no further news from Wreake Valley Academy about the defibrillator despite lots of emails to them.  
The play equipment at the Mound is quite old. It was felt that the money should be spent sooner rather than later. A vote of 5:1 in favour of spending the money on replacing some of the play equipment at the Mound.  
**Resolved** that the Clerk would investigate getting quotes for the next Council meeting to replace the whirlybird and the see-saw on the Mound.

- 18/075 **To consider Free issue of Dog Bags (GDPR)**  
 Cllrs Malpus and Merry-Howe had declared interests in this matter and left the room. The Clerk presented the report to the Council.
- The Council currently buy the dog bags and they are handed out at the Library. Dog bags are free to residents and for every dog bag pack collected by a resident they must leave their name and address to confirm they are a resident of the village. The first pack of dog bags are free, 2<sup>nd</sup> costs 50p and any pack after that are £1 each. 80,000 bags (approximately) were given out last year with only one-third being bought.
- With the changes to the GDPR, the taking and keeping of personal data will make this difficult. It was suggested that the Council still purchase the dog bags and give them to the Library to distribute but instead of £1,000 donation that is given to the library each year, they be given the dog bags in lieu of the donation and the library charge residents for the dog bag packs. There are 50 dog bags in 1 pack and that would be sold at 80p. After a vote of 3:1 it was agreed that the issue of dog bags would be continue at the Library at a cost of 80p/pack and would start in August. The situation would be monitored so as not to leave the village in a mess.
- Resolved** that from 1<sup>st</sup> August the Library would sell dog bags for 80p/pack and this would be monitored for 3 months. It would be made clear that all monies raised would be for Library funds.
- Resolved** to look at in November 2018.
- 18/076 **To Consider working with EBP – Social Action Youth Project**  
 This report was presented by the Clerk. There are 5 waves of the youth project that take place during the summer up until the start of college in September. The Education Business Partnership would like to work with the Council and the village hall. They have a team of 16/17 year olds, who could carry out a project to benefit the community. The young people are put into different groups and have different experiences for the first 2 weeks of their month. The last two weeks are based around a community project. The Council would not have to be involved with the young people as they have their own mentors, etc. An idea for a project could be given to the group and they would then spend the first week planning it, fund-raising etc, and the second week implementing the project.
- Resolved** to work with the 2<sup>nd</sup> Wave of youngsters from week beginning 16<sup>th</sup> July to 28<sup>th</sup> July if still available.
- Resolved** to offer the Pavilion if the Village Hall is unavailable.
- Resolved** to offer a donation of £25 to get them started.
- Resolved** to update at the next meeting.
- 18/077 **Maintenance**  
 Trench on the corner of Thatcher’s Corner and Ploughmans’ Lea – has been reported but will chase up.
- 18/078 **Items approved for Expenditure**  
 £25 - flowers for L Castle  
 £50 - sticker books for the Library Christmas event  
 £25 - donation to EBP
- 18/079 **Urgent items by permission of the Chairman**  
 All Councillors were issued with a Privacy Notice under the new GDPR rules. Mrs Castle was a councillor for 3 years. Discussion took place around having a policy regarding how much money should be spent on gifts for retiring councillors – next agenda.

There was also discussion around needing an extra person on the Finance Committee and what committees the new councillors' might be interested in – next agenda.

**Resolved** to allow £25 for flowers for Mrs Castle

**Resolved** that the need for a policy be looked at.

**Resolved** to look at the Representatives list considering the new Councillors at the July meeting.

Date of next Meeting: **Wednesday July 11<sup>th</sup> 2018 at 6.30pm in the Village Hall**

**It was agreed that the meeting in August will be postponed (summer recess) unless an emergency meeting is required to discuss the Leases. Delegated powers given to the Finance Committee to sign August accounts.**

**The following meeting will be September 12<sup>th</sup> 2018**

The Meeting closed at 8.46pm

C Taylor  
7<sup>th</sup> June 2018