

EAST GOSCOTE PARISH COUNCIL

Minutes of the Annual General Meeting held on Wednesday 9th May 2018
at 6.00pm in the Village Hall.

Present:

Cllr Malpus	Cllr K Preston
Cllr M Gonulalan	Cllr C Duffy
Cllr R Merry- Howe	

Mrs C Taylor (Admin Assistant)	Mrs L Pizer (Clerk)
--------------------------------	---------------------

2 Members of the public

18/022 **Election of Chairman**
Cllr John Malpus was elected as Chairman and duly signed the declaration of office.

18/023 **Election of Vice Chairman**
Cllr Duffy was elected as Vice-Chairman and duly signed the declaration of office.

18/024 **Declarations of Acceptance of Office**
The Proper Officer duly signed the declarations of office from the Chair and Vice Chair.

18/025 **Declarations of interests/Register of Interest to be Updated**
Cllr Malpus re Chairman’s Allowance, Long Furrow and Library
Cllr Duffy re Vice-Chairman’s Allowance, and the village hall

All Councillors were given their register of interests update form and asked to complete if there are any changes.

18/026 **Matters arising from the public (Meeting adjourned)**
One member of the public complained that there is an increase in an excellent brown bin service, which may mean a loss in residents who use the service, whilst on the other hand £52k is being given out as member’s grants. He believed there would be more fly tipping and the high increase was unacceptable. He would like to ask the Borough Councillor to find out a) How many residents used the brown bin service in 2017/18 and b) what income was generated from the bin service.
A member of public complained about the number of pot holes between East Goscote and Syston. The Clerk asked for specific areas or photos so that we could raise this with LCC
It was mentioned that violence has increased on the village which is a concern. Is this being monitored, are the police taking any action? We will raise this with the police when we next see them.

18/027 **Apologies for Absence**, Cllr S Gerrard, Cllr L Castle, Cllr E Garner, Cllr L Needham.
Cllr S Lander has sent her written resignation to the Council. The position will be advertised for co-option. It was RESOLVED that a gift be purchased for Cllr Lander who has been a Councillor since June 2012, and a presentation would be made at our June Meeting.

18/028 **Matters arising from the Police**
None present

18/029 **Reports from Reps on other Committees**
VHMC – A meeting was held on April 26th 2018. Cllr Cathy Duffy gave out a written report to Councillors present.

- AGM June 13th 7.00pm in the Council offices

- Pat testing completed
- The village hall roof - will be completed in July 2018.
- LED lights have been installed in hall and office
- Pre-School – one year anniversary event on 25th August

The Village hall Chairman wished to thank the committee members for their dedication and enthusiasm in keeping our village hall to a high standard.

LONG FURROW – The magazine is on our website and currently with the printers.

NEIGHBOURHOOD WATCH – Cllr Preston said that the Neighbourhood Watch group have a facebook page, which they have agreed to re-name “East Goscote Neighbourhood Watch”. We will advertise this on our parish app.

TREES – Visual checks were carried out – It appears that the new Oak tree planted adjacent to The Chase has once again died, although it was re-planted in a new position. The Clerk will inform the sellers.

LIBRARY UPDATE – Committee working to secure contractors/suppliers for the intruder alarm and insurance policy. The AGM is on Wednesday 16th May.

PARISH APP/WEBSITE UPDATE – Total app downloads amounted to 646 (620) in March. Website page views over the last 12 months amounted to 4445 (4217 previous)

18/030 **To agree annual Subs and Donations**

RESOLVED that we subscribe to all the associations/societies listed on the attached sheet.

Donations with their own budget were agreed as follows:

VHMC – Cllr Duffy took no part in this decision. £750

Long Furrow –£100.00 as the printing costs have reduced – Cllr Malpus left the room

Library – £1000 Cllr Malpus left the room whilst this was discussed

Friendship Club – consider if a letter requested funding is submitted.

18/031 **Presentation of Deed and Trust Instruments**

All documents were available for inspection by members.

18/032 **Confirmation of Cheque Signatories for 2018/19.**

Current cheque signatories are: L Pizer our financial officer, Cllr Lander, Cllr Malpus and Cllr Castle, Cllr Merry-Howe. Cllr Duffy will visit the bank to be added to the list of signatories. Several signatories require removal and this needs confirming by a written signed letter.

18/033 **Appointment of Representatives**

RESOLVED that representatives were appointed as per the attached sheet.

18/034 **Proposed Accounts**

Accounts to the sum of £3811.13 were accepted by the council for May

18/035 **To approve the Village Hall’s Annual Accounts (C Duffy declared her interest)**

The annual accounts were presented to all Councillors.

RESOLVED that the accounts be approved by the Parish Council (trustees).

Councillor Malpus signed the accounts on behalf of the Council

18/036

Correspondence

A List of correspondence received for May was issued to all Councillors present.

- Local Plan consultation – Closing Date 7th June. Cllr Preston was given delegated powers to put a letter together. Comments from Councillors were Invited.
- Library request to run Christmas Event with support/funding from the Parish Council – future agenda
- Cycle path – safety of cyclists – we are aware that Cllr Poland is dealing with this at LCC who are the authority that could make any necessary changes.
- Scouts – works to septic tank have been carried out.
- EG Girls use of pavilion during summer every Wednesday 6-8pm. This was approved by the Council as works to the pavilion are up to date and the pitches do not require a lot of seeding this year.
- Clerk to join advisory group with the University of Exeter regarding social media/apps for Parish and Town Councils. It will be two days out of the office to attend workshops/conference in London, plus being on call for any queries. The Parish Council will have to meet the cost of the Clerks Salary; travel will be paid for by the University. The council felt that they would not benefit greatly from this. We would ask our app supplier if they wish to sponsor the Clerk to attend this group.

18/037

Planning Matters

Our Borough Councillor has stated that the planning application for 270 homes will be put before plans committee on 28th June. We will have a 5 minute slot to deliver our speech. At our next meeting we need to confirm who will deliver this speech. The Clerk will also work with the other organisations to put the speech together. Following our meeting with Gladman Land, it was felt that the reports which they have submitted are flawed and have many anomalies. It was agreed that when the Clerk and Chairman submit our letter of objection, we would also submit our concerns, and copies of letters written by our researcher detailing these anomalies to ensure that Charnwood are aware.

18/038

a) To approve the Chairman/Vice Chairman's Allowance payable for the year commencing May 2018

- The Chairman/Vice Chairman declared their prejudicial interest and in turn left the room.

RESOLVED that the Chairman's allowance be added to the Vice-Chairman's allowance and both would be paid on a claims basis. This can be used for attendance at civic duties, meetings, training, clerk's briefings and travel. Maximum amount available between the Chair and Vice-Chair is £700. A further amount of £100 will be available for the purchase of gifts for retiring Councillors/staff if required. The claims allowance is to be paid upon completion of one year's service in April 2019 and is not paid on a monthly basis.

18/039

To consider the Annual Playground Inspection Report

The Clerk has emailed all Councillors with the full inspection report and risk assessment. It was noted that all play areas are low risk and the identified actions will be addressed if possible by our caretaker.

18/040

Review of Policies

All Councillors were issued with a list of our policies which highlighted those which need updating/reviewing. RESOLVED that Cllr Gonulalan would work with our Admin Assistant to review the policies which require it. (July Agenda)

- 18/041 **Playing field Lease – update from meeting with Scouts/Charnwood.**
We are still awaiting confirmation from our Solicitor that the document is ready to sign. The solicitor will then work on the lease with the Scout Group.
- 18/042 **Data Protection: To confirm Approval of the following documents:**
1) The Data Audit, 2) Privacy Notices 3)Data protection policy, 4) Subject Access Request,5) Data Breach policy
The Clerk issued all Councillors with a written update of our compliance with the new GDPR which comes into effect this month. Documents were shown to the Councillors.
RESOLVED that the 5 documents listed above be approved. The working party will hold a further meeting on Thursday 24th May at 1pm to confirm compliance.
- 18/043 **Community Speed watch**
Cllr Merry-Howe issued all Councillors with 4 proposed sites which speed checks can be undertaken. One suggestion was that checks were also carried out on Melton Road, outside the Rearsby Roses development to monitor traffic speeds from Rearsby.
RESOLVED that we approve these sites for referral to LCC for risk assessments to be undertaken.
- 18/044 **To Review the Council Insurance Policy.**
Our Current insurance policy is with Ecclesiastical through brokers “Came and Company” until 30th September 2020. The Council reviewed the policy and were happy that everything is covered.
- 18/045 **Football issues – To approve the conditions of hire/policies**
Councillors were provided with the policies prior to the meeting. RESOLVED to amend the conditions of hire to include “Two Half-Yearly Installments are paid in August and February and are non-refundable should the club fold. The deposit(key) may be returned at the Council’s absolute discretion.
The conditions will be updated to reflect this and sent out to teams for next season. The policy for Management and Allocation of pitches was approved unchanged.
- 18/046 **To consider an additional under7/8 pitch and ratify Pitch Allocations 2018/19**
East Goscote Juniors have asked if an additional small Under 7/8 pitch could be marked out as they have 2 new under 7’s teams. The Clerk confirmed that the area they suggest would need to be levelled; however, this would generate more income for the Council. REOLVED that works are carried out to level the pitch, and we offer this additional pitch for next season.

The Clerk informed Councillors of pitch requests made for next season.
RESOLVED to allocate pitches as follows:-
 1. Senior Pitch allocated to Syston AFC and East Goscote Juniors Under 17’s
 2. Under 7/8 (40 x 30) allocated to East Goscote Junior under 7’s Cobras and Under 7’s Colts.
 3. New Under 7/8 pitch allocated to East Goscote Junior Under 8’s
 4. Under 9/10 (60 x 40) allocated to East Goscote Juniors Under 10’s
 5. Junior Pitch(80 x 50) allocated to East Goscote Juniors under 11’s
As there are vacancies for three additional teams to use our facilities, should any applications be received, the Clerk will offer use in accordance with our terms and conditions. If demand exceeds supply for the remaining three pitches, this will be brought back to the council for consideration.

- 18/047 **To Appoint an Internal Auditor**
RESOLVED that Mr Richard Wilcox (Redwood Pryor) be appointed to carry out the internal audit for the accounts ending March 2018 (this is in progress and is expecting to be signed off with findings reported to the council at the next meeting). Mr Wilcox will also be asked to carry out the audit for this current financial year ending March 2019. He submitted terms and conditions which will be signed. There will be a fixed fee of £250 for completion of the internal audit.
- 18/048 **To review our Standing Orders.**
New model Standing orders have been produced. It was agreed that Cllr Duffy would work through them and offer updated Standing Orders for approval at our next meeting in June.
- 18/049 **Maintenance sheets** – were handed in by Councillors
- 18/050 **Items Approved for expenditure**
- | | |
|---------------------------|----------------------|
| Subs and Donations | Chairman's Allowance |
| Vice Chairman's Allowance | Internal Auditor |
| Insurance policy | Works to level pitch |
- 18/051 **Urgent items by permission of the Chairman**
The Chairman reminded Councillors that our next meeting would be held on 6th June, a week earlier due to Auditor deadlines.
Cllr Preston stated that there is a row of Trees on the Rearsby Roses development which have died. He was advised to contact the Charnwood Enforcement team to establish if these trees should be replanted by David Wilson Homes.

The Meeting closed at 8.50pm

L. Pizer
10th May 2018